

**Neighborhood Council Funding Program****APPLICATION for Neighborhood Purposes Grant (NPG)**

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: North Hills East Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

- 1a) NORTH VALLEY CARING SERVICES 95-444561 CA 02/1996  
**Organization Name** **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) 15453 RAYEN STREET NORTH HILLS CA 91343  
**Organization Mailing Address** **City** **State** **Zip Code**
- 1c) \_\_\_\_\_  
**Business Address (if different)** **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**
- LAURA RATHBONE 818-534-6059 LRATHBONE@NVCSINC.ORG  
**Name** **Phone** **Email**
- 2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)* **or**  501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead** **Attach IRS Determination Letter**
- 3) \_\_\_\_\_  
**Name / Address of Affiliated Organization (if applicable)** **City** **State** **Zip Code**

**SECTION II - PROJECT DESCRIPTION****4) Please describe the purpose and intent of the grant.**

North Valley Caring Services will be bringing holiday cheer throughout the community once again this year and we need your help! Grants will be used to purchase and distribute holiday food, gifts, and cheer to NVCS food pantry recipients, the unhoused community, and families living in motels.

With the help from NC's last year, NVCS was able to provide over 3000 households with gifts, meals and holiday cheer. We decorated our truck, asked Santa to hop in, and hand delivered gifts and meals to families living in motels and on the streets.

**5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This grant will be used to support the community who struggles with financial hardships during the holiday season. A portion of the funding received will cover printing costs of promotional materials that will include the NHENC logo

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$
6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Food, conainers, wrapping paper, hygiene supplies, printing	\$ 5000	\$20,000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: Sylmar, North Hills West, Mission Hills

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 11/15/21 10b) Date Funds Required: 11/15/21 10c) Expected Completion Date: 01/01/22  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal **REQUIRED\***  
 Manuel Flores Executive Director Manuel Flores 10/28/2021  
08A4EA0E37D2425...  
**PRINT Name Title Signature Date**

12b) Secretary of Non-profit Corporation or Assistant School Principal **REQUIRED\***  
 Martha Nava Secretary Martha Nava 10/28/2021  
815449AB3E314B7...  
**PRINT Name Title Signature Date**

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form