



North Hills East Neighborhood Council

BOARD OF DIRECTORS MEETING

Monday – December 2, 2019 – 6:30 PM

Penny Lane Center - Rainbow Room, 15314 Rayen Street, North Hills, CA 91343

Free Parking available in Penny Lane parking lots across the street

Agendas are posted 72 hours before a Regular Meeting or 24 hours before a Special Meeting. All meetings are open to the public. Meetings may be recorded by sound, photo or video as long as it is not disruptive.

OFFICERS OF THE BOARD

President: Jill Akahoshi, Vice President: Elvira Higuera, Secretary: Carla Istupe-Salgado, Treasurer: Perla Lagunas Abundez

MEMBERS OF THE BOARD OF DIRECTORS

Andre B. Walker, Elijah Gutierrez, Margarita Lopez G., Tina Purwin, Wilfred Negrete, Norma Cruz
Steven Engstrom, Olvia Diaz, Lucas A. Wiggins, Italia Lagunas, (Region 4 Board Seat) – VACANT

ALTERNATES:

1. Blanca Agustin, 2. Tony Wilkinson, 3. Severiana Pablo, 4. VACANT

The City’s Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

Public Comment is limited to 2 minutes per speaker. The presiding officer may restrict the time more or set other rules. The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes action. THE CHAIRMAN OF THE MEETING MAY TAKE ITEMS OUT OF SEQUENCE. THE TIMES FOR AGENDA ITEMS ARE A GUIDELINE. PLEASE KEEP YOUR COMMENTS BRIEF TO HAVE A QUICK MEETING.

1. MEETING CALL TO ORDER, FLAG SALUTE AND WELCOMING REMARKS: (5 minutes)

2. ROLL CALL OF THE BOARD: (5 minutes)

The board has 15 seats. Fourteen are filled. The quorum for the board is 8. Alternates may be seated for absent Board Members and for vacant seats and counted for the quorum.

Absences as of last Board Mtg.

Andre B. Walker	2	Olvia Diaz	1
Blanca Agustin	2	Perla Lagunas	0
Carla Istupe Salgado	0	Severiana Pablo	0
Elijah Guitierrez	4	Steven Engstrom	1
Elvira Higuera	0	Tina Purwin	1
Italia Abundez	3	Tony Wilkinson	0
Lucas Wiggins	1	Wil Negrete	1
Margarita Lopez	1	Jill Akahoshi	1
Norma Cruz	1		

3. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (35 minutes)

(Representatives from government offices, Police Department, and community-based organizations. Any questions, please follow up with presenter on the side so meeting may proceed as scheduled. Thank you.)

- a. **LA City Council District Representatives: CD6 Andres Sandoval, CD7 Juan Solorio**
- b. **LAPD Senior Lead Charles Chacon**
- c. **Beland Huang, Los Angeles Regional Census Center, U.S. Census Bureau (15 Minutes)**
- d. **Other Government Departments/Agencies**
- e. **Community Organizations**

4. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)

Comments from the public on non-agenda items within the Board's jurisdiction (Up to two minutes per speaker)

5. ANNOUNCEMENTS (5 Minutes)

- a. **Board Vacancy:** The Board seeks to appoint stakeholders to its vacant positions. Interested individuals who meet qualifications shall submit an application to the Secretary at or following this meeting and will be placed on the next regular Board meeting agenda.
 - i. **Current Vacancy: Region 4 Board Seat – Stakeholder** who lives in the section South of Parthenia, East of the 405, West of Sepulveda, North of the Railroad, OR the section South of Chase, East of Sepulveda, North of Roscoe and West of the Pacoima Wash.
 - ii. **Current Vacancy: Youth Community Board Seat** – Open to Stakeholders between the ages of fourteen (14) and twenty-five (25). If youth is less than eighteen (18) years of age, the Youth Community Board Member shall be precluded from voting on matters regarding the expenditure of funds, contracts, or recommendations to enter into contracts.
- b. **Appoint Neighborhood Council Liasons:** City of Los Angeles elected officials, departments, and even other Neighborhood Councils are frequently looking for an NC contact person to work with on a particular subject matter. During the year, agencies will ask EmpowerLA for Liaison contact information for the purpose of sending invitations to meetings or events of interest, to receive feedback, or simply to request help in sharing information with NCs and stakeholders. Your willingness to be that contact person will help your Neighborhood Council improve government responsiveness to your community's needs. Please note that these agencies typically send correspondence in English only.
 - i. Animal Services, Public Works, Grievance Panel, Purposeful Aging, Resilience, Budget Representatives,

6. MOTIONS & RESOLUTIONS: (20 minutes)

- a. **Discussion and possible action to remove the Vice President and appoint a new board member to the position.** A Board Member has submitted a request to remove and replace the Vice President. This item was originally placed on the September agenda, board voted to move to the next board meeting, and then voted to move to the next.
- b. **Discussion and possible action to set a date for inventory of NHENC storage unit** This item was moved from the November agenda.
- c. **Discussion and possible action to decide what is to be done with computer laptops (including software and accessories) that were purchased in 2018 by NHENC**
- d. **Discussion and possible action to approve reimbursement to Board Member Tina Purwin in the amount of 76.83 for the November 4, 2019 NHENC Board of Directors Meeting refreshments.** Two receipts, both dated, November 4, 2019, were submitted: Domino's Pizza (\$35.00) and Smart and Final (\$41.83)

- 7. ADMINISTRATIVE ITEMS:** (15 minutes)
- a. **Review and Adoption** of Minutes
 - b. **Review and Adoption** of Monthly Expenditure Report (MER) October
 - c. **Discussion and possible action** to update the Neighborhood Council Board Roster to submit to the Department of Neighborhood Empowerment.
- 8. BOARD MEMBER ANNOUNCEMENTS** (10 minutes)
- 9. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS** (5 minutes)
- 10. ADJOURNMENT**

*The North Hills East Neighborhood Council Agenda is posted for public review at the **Penny Lane Center, Rainbow Room Door, 15314 Rayen Street, North Hills, CA 91343**. It is also posted on the NHENC website: northhillseast.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.*

In addition to the Penny Lane Rainbow Room, agendas MAY occasionally be posted at the following locations: Noble Elementary School, 8329 Noble Avenue, North Hills, CA 913439 (818-892-1151), El Redil, 15226 Parthenia Street, North Hills, CA 91343 (818-920-1908), North Hills United Methodist Church Mission, 15435 Rayen Street, North Hills, CA 91343 (818-892-1164)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Please fill out “Speaker Card” and give it to the Secretary so that we can identify your input. You do not need to fill out a speaker card in order to make a public comment. You are welcome to make a brief comment on any item on the agenda at the time that it is heard. Comments on other matters that are within the Board’s jurisdiction will be heard during the General Public Comment period. There is no General Public Comment at a Special Meeting.

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting any Board officer or by contacting the Board by email at info@northhillseastnc.org.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be proposed with a motion by a Board member that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - If you believe that the Board is not following its own rules or any of the other rules by which it must operate, you may file a Grievance in writing with the Secretary. The Grievance will be placed on the agenda for the next Board meeting. If the Board cannot easily resolve the Grievance with you, it shall refer it to a Grievance Panel, as described in the Council's Bylaws. The report of the Grievance Panel will be considered at the following Board meeting. Board members may not file a Grievance.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact the Board Secretary.

NHENC BYLAWS - The Bylaws of the North Hills East Neighborhood Council are available at EmpowerLA.org/nhenc and on the Council's website at northhillseast.org. For your convenience, the Bylaws are available during every meeting.



Consejo Vecinal de North Hills East

REUNIÓN DE LA JUNTA DIRECTIVA

Lunes – 2 de diciembre – 6:30PM

Penny Lane Center - Rainbow Room, 15314 Rayen Street, North Hills, CA 91343

Aparcamiento gratuito disponible en los estacionamientos de Penny Lane al otro lado de la calle

Las agendas se publican 72 horas antes de una reunión ordinaria o 24 horas antes de una reunión especial. Todas las reuniones están abiertas al público. Las reuniones pueden ser grabadas por sonido, foto o video, siempre y cuando no sea disruptivo.

OFICINAS DE LA BOARD

Presidente – Jill Akahoshi, Vicepresidenta – Elvira Higuera, Secretaria – Carla Istupe-Salgado, Tesorera – Perla Lagunas

MIEMBROS DEL CONSEJO DE ADMINISTRACIÓN

Andre B. Walker, Asiento Comunitario Juvenil - VACANTE, Jill Akahoshi, Margarita López G., Tina Purwin, Perla Iliana Lagunas Abundez

Wilfred Negrete, Norma Cruz, Carla Istupe-Salgado, Elvira Higuera, Steven Engstrom, (Región2 Asiento de la Junta) Olvia Díaz, Lucas A. Wiggins, Italia Lagunas, (Región 4 Asiento de la Junta) – VACANTE

ALTERNATIVOS:

1. Blanca Agustin, 2. Tony Wilkinson, 3. Severiana Pablo, 4. VACANTE

El sistema del Consejo Vecinal de la Ciudad permite la participación cívica de todos los Angelenos y sirve como voz para mejorar la capacidad de respuesta del gobierno a las comunidades locales y sus necesidades. Somos un órgano asesor de la ciudad de Los Angeles, compuesto por partes interesadas voluntarias que se dedican a la misión de mejorar nuestras comunidades y acercar el gobierno a nosotros.

El comentario público está limitado a 2 minutos por orador. El oficial presidente puede restringir el tiempo más o establecer otras reglas. Se pide al público que llene una "Tarjeta de Altavoz" para dirigirse a la Junta sobre cualquier punto del orden del día antes de que la Junta tome medidas. EL PRESIDENTE DE LA REUNIÓN PODRÁ SACAR LOS PUNTOS DE LA SECUENCIA. LOS TIEMPOS PARA LOS ELEMENTOS DEL PROGRAMA SON UNA GUIDELINA. POR FAVOR, MANTENGA SUS COMENTARIOS PARA TENER UNA ENCUESTO Rápida.

1. REUNIÓN LLAMADA A PEDIDO, SALUDO DE BANDERA Y COMENTARIOS DE BIENVENIDA: (5 minutos)

2. LLAMADA DE ROLL DE LA TARJETA: (5 minutos)

La junta tiene 15 asientos. Catorce están llenos. El quórum para la pizarra es 8. Los suplentes pueden estar sentados para los miembros ausentes de la Junta y para los asientos vacantes y contados en el quórum.

Ausencias hasta la última reunión de la Junta.

Andre B. Walker	2	Olvia Diaz	1
Blanca Agustin	2	Perla Lagunas	0
Carla Istupe Salgado	0	Severiana Pablo	0
Elijah Guitierrez	4	Steven Engstrom	1
Elvira Higuera	0	Tina Purwin	1
Italia Abundez	3	Tony Wilkinson	0
Lucas Wiggins	1	Wil Negrete	1
Margarita Lopez	1	Jill Akahoshi	1
Norma Cruz	0		

3. INFORMES Y ANUNCIOS DE LA COMUNIDAD/GOBIERNO: (15 minutos)

(Representantes de las oficinas gubernamentales, el Departamento de Policía y organizaciones comunitarias. Solo informes y presentaciones breves. Cualquier pregunta, por favor haga un seguimiento con el presentador en el lado

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para que la reunión pueda continuar según lo programado. Gracias.)

- a. **LA City Council District Representatives: CD6 Andres Sandoval, CD7 Juan Solorio**
 - b. **LAPD Senior Lead Charles Chacon**
 - c. **Beland Huang, Los Angeles Regional Census Center, U.S. Census Bureau (15 Minutes)**
 - d. **Other Government Departments/Agencies**
 - e. **Community Organizations**
4. **COMENTARIO PUBLICO GENERAL SOBRE LOS ELEMENTOS NO-AGENDA:** (10 minutos)
Comentarios del público sobre temas no relacionados con el orden del día dentro de la jurisdicción de la Junta (hasta dos minutos por orador)
5. **ANNUNCIOS (5 minutos)**
- a. **Anuncio:** La Junta busca nombrar a las partes interesadas para sus puestos vacantes. Las personas interesadas que cumplan con los requisitos deberán presentar una solicitud al Secretario en o después de esta reunión y se colocarán en el próximo orden del día regular de la reunión de la Junta.
 - i. **Vacante actual: Región 4 Junta Asiento – Estacar** que vive en la sección Al sur de Parthenia, Al este de la 405, Al oeste de Sepúlveda, al norte del ferrocarril, O la sección sur de Chase, al este de Sepúlveda, al norte de Roscoe y al oeste del Pacoima Wash.
 - ii. **Vacante actual: Asiento de la Junta de la Comunidad Juvenil** - Abierto a partes interesadas entre las edades de catorce (14) y veinticinco (25). Si el joven tiene menos de dieciocho (18) años de edad, el Miembro de la Junta de la Comunidad Juvenil no podrá votar sobre asuntos relacionados con el gasto de fondos, contratos o recomendaciones para celebrar contratos.
 - b. **Nombrar coordinadores del consejo vecinal:** : los funcionarios electos, los departamentos e incluso otros Consejos Vecinal de la Ciudad de Los Ángeles buscan con frecuencia una persona de contacto de consejo de vecinos para trabajar en un tema en particular. Durante el año, las agencias solicitarán a EmpowerLA información de contacto de enlace con el fin de enviar invitaciones a reuniones o eventos de interés, recibir comentarios o simplemente solicitar ayuda para compartir información con los consejos vecinal y las partes interesadas. Su disposición a ser esa persona de contacto ayudará a su Consejo Vecinal a mejorar la capacidad de respuesta del gobierno a las necesidades de su comunidad. Tenga en cuenta que estas agencias generalmente envían correspondencia solo en inglés.
6. **MOCIONES Y RESOLUCIONES:** (90 minutos)
- a. **Discusión y posible acción para remover al Vicepresidente y nombrar un nuevo miembro de la junta para el puesto.** Un miembro de la Junta ha presentado una solicitud para eliminar y reemplazar al Vicepresidente. Este artículo se incluyó originalmente en la agenda de septiembre, la junta votó para pasar a la próxima reunión de la junta
 - b. **Discusión y posible acción para establecer una fecha para el inventario de la unidad de almacenamiento NHENC.**
 - c. **Discusión y posible acción para decidir qué hacer con 16**
 - d. **Discusión y posible acción para aprobar el reembolso a la Miembro de la Junta Tina Purwin por la cantidad de \$76.83 para los refrescos de la Junta de Directores de NHENC del 4 de noviembre de 2019.** Se presentaron dos recibos, ambos fechados el 4 de noviembre de 2019: Domino’s Pizza (\$ 35.00) y Smart and Final (\$ 41.83)
7. **ELEMENTOS ADMINISTRATIVOS:** (15 minutos)
- i. **Revisión y adopción** de actas
 - ii. **Revisión y adopción** del Informe Mensual de Gastos (MER) Septiembre
 - iii. **Discusión y posible acción para actualizar la Lista de** la Junta del Consejo de Vecindario para someterla al Departamento de Empoderamiento Vecinal.
8. **ANUNCIOS DE MIEMBROS DE BOARD** (10 minutos)
9. **SOLICITUDES/MOCIONES PARA FUTUROS ELEMENTOS DE LA AGENDA** (5 minutos)
- e. **Aplazamiento**

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